



A & H Security, Inc. Employment Application

Applicants are considered for all positions without regard to race, color, religion, sex, national origin, age marital or veteran status, or the presence of a non-job related medical condition or handicap.

Application Date:
/ /

Division Applying For: Duncan Lawton Tulsa

Referral Source: Advertisement Friend Relative Internet Other

PERSONAL

Last Name:		First:		Middle:		DOB: / /	
Social Security #: - -		Home Phone #: () -		Mobile Phone #: () -			
Street Address:				City:		State:	
						Zip:	

Are you currently employed? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, who is your employer? May we contact your current employer? <input type="checkbox"/> Yes <input type="checkbox"/> No	Employer Phone #: () -
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Have you ever been convicted of a felony? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, please explain:
Have you ever had a drug related conviction? (including prescription drugs) <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, please explain:

Security Guard License #:	Issue State:	Expiration Date: / /
Driver's License #:	Issue State:	Expiration Date: / /

EMPLOYMENT DESIRED

Are you seeking: <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Temporary	Position Applied For:
Date available to A & H Security? / /	Salary Desired:
Have you ever <i>applied</i> to our company before? <input type="checkbox"/> Yes <input type="checkbox"/> No	Have you ever <i>worked</i> for our company before? <input type="checkbox"/> Yes <input type="checkbox"/> No
If you answered yes to either of the above questions, state when and where you applied and/or worked:	
Are you on lay-off and subject to recall? <input type="checkbox"/> Yes <input type="checkbox"/> No	Can you travel if the job requires it? <input type="checkbox"/> Yes <input type="checkbox"/> No
Are you now, or do you expect to be, working in any other business or job? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Are there any days or hours you would be unable or unwilling to work? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, please explain:

EDUCATION

Name, Address & Location:	Dates:	Graduate?	Courses Studied:
High School		Yes <input type="checkbox"/> No <input type="checkbox"/>	Diploma:
College	From: To:	Yes <input type="checkbox"/> No <input type="checkbox"/>	Diploma:
Trade School	From: To:	Yes <input type="checkbox"/> No <input type="checkbox"/>	Diploma:



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EDUCATION CONTINUED

If you did not graduate, why did you leave high school or college?

Are you planning to pursue further studies? Yes No If so, when, where, and what courses?

List any scholastic honors, offices held and activities involved in during high school or college:

List and describe any other School or Specialized Training:

MILITARY

Have you ever served in the military? Yes No

Service Branch:

Date Entered:

Date Separated:

Final Rank:

CAPABILITY / RELIABILITY

Would you be willing and able to perform all of the tasks required by the job you are applying for? Yes No

If not, please explain:

Have you filed any type of fraudulent claim against any of your present or past employers? Yes No

If yes, please explain:

Will you abide by the companies policies? Yes No

Have you ever been disciplined for violating company policies? Yes No

If yes, please explain:

Approximately how many days of work or school have you missed in the last two years?

Approximately how many times have you been late for work or school in the last two years?

Would you be willing and able to report to work on time every day on a regular and consistent basis? Yes No

If no, please explain:



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EMPLOYMENT EXPERIENCE

List names of employers in consecutive order with present or last employer listed first. Account for all periods of time including military service, volunteer activities and any periods of unemployment. If self-employed, give firm name and supply business references. Exclude organization names that indicate race, color, religion, sex, or national origin. **Do not reference your resume'.**

Employer / Address:	Name & title of last supervisor:		
	Telephone #: () -		
List your title & duties (work preformed):			
Dates Employed:	From: / /	To: / /	Pay: Starting: Ending:
Reason for leaving:			

Employer / Address:	Name & title of last supervisor:		
	Telephone #:() -		
List your title & duties (work preformed):			
Dates Employed:	From: / /	To: / /	Pay: Starting: Ending:
Reason for leaving:			

Employer / Address:	Name & title of last supervisor:		
	Telephone #:() -		
List your title & duties (work preformed):			
Dates Employed:	From: / /	To: / /	Starting Salary: Ending Salary:
Reason for leaving:			

Have you ever been fired, or asked to resign, from a job? Yes No If yes, please explain:



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REFERENCES

Give three references, not relatives or former employers.

Name	Address	Phone	Occupation
		() -	
		() -	
		() -	

AGREEMENT

I certify that answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I understand that this application is not and is not intended to be a contract of employment.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of A & H Security, Inc.

Signature of applicant:

Date: / /

AUTHORIZATION FOR RELEASE OF INFORMATION

In connection with my application for employment, I authorize A & H Security, Inc. and their respective agents, to solicit information about my background including, but not limited to, information as to my employment, education, consumer credit history, military service, driving record, criminal record, and general public records history.

I also authorize the procurement of an investigative consumer report. I understand that such an investigative consumer report may contain information about my background, mode of living, character and personal reputation; and that I am entitled to be advised of the nature and scope of the investigation requested within a reasonable time after I ask for this information in writing.

I authorize, without reservation, any person, agency, or other entity contacted by A & H Security, Inc. or their agents, to furnish the above mentioned information.

I release A & H Security, Inc., their respective employees and agents and all persons, agencies, and entities providing information or reports about me from any and all liability arising out of the release of any such information or reports.

Signature of applicant:

Date: / /

COMPANY USE ONLY

Interviewed by:

Date: / /

Interview remarks:

Is the operation of a company vehicle a job requirement? Yes No

If yes to above, has a request for driver's record been made? Yes No



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MINIMUM REQUIREMENTS FOR EMPLOYMENT

Unarmed Security Officer:

- Must apply for and obtain a State of Oklahoma CLEET unarmed security guard conditional license or already have an unarmed license.
- If applying for a conditional license, must complete CLEET Phase I and II security guard training, pass the state test and obtain a permanent license within 6 months.

Armed Security Officer:

- Must have a State of Oklahoma CLEET armed security guard license or
- Must have completed CLEET Phase IV armed security guard training and passed the state test. (Must have current MMPI test if applying for a license).

All positions:

- Must have a current drivers license
- Must have reliable transportation
- Must have a reliable point of contact, (phone, cell phone, etc.)

The general attitude and mentality towards the security industry tends to view it as more of a hobby than a job. A & H Security employees are expected to prove this myth wrong through the professional execution of their duties as State of Oklahoma certified and licensed security officers. A & H Security employees are expected to treat their employment as a serious commitment and responsibility. This is vital to gaining the respect of our community, the success of our business, and continued employment.